



THE INSTITUTION OF ENGINEERS, MALAYSIA

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TALK ON "LEADERS COMMUNICATE TO INSPIRE AND MOTIVATE" (Organised by the Highway & Transportation Engineering Technical Division, IEM) BEM Approved CPD/PDP Hours:2 Ref No: IEM16/HQ/270/T

Date : 25th July 2016 (Monday)
Time : 5.30 pm– 7.30 pm (*Refreshment will served in 2nd Flr at 5.00pm*)
Venue : Tan Sri Prof. Chin Fung Kee Auditorium, 2rd Floor, Wisma IEM, PJ
Speaker : Wesley Khaw

SYNOPSIS

It is no secret that good communication is the basis of any effective and successful relationship, be it a personal or professional one. It is also very intimately connected to the leadership effectiveness of a person.

Good leaders recognize that it's not only our words that really carry our true messages, but rather our nonverbal behaviour — our facial expressions, gestures, eye contact, posture, tone of voice. Above everything else, it is our actions that convey meanings the most and good leaders understand this well.

The way you listen, look, move, and react tells the other person whether or not you care, if you're being truthful, and how well you're listening. When your nonverbal signals match up with the words you're saying, they increase clarity, rapport and trust. When they don't, they generate confusion, tension and mistrust.

The ability to understand and utilize nonverbal communication, body language and behavior, are powerful tools that can help you connect with others to build trust and create more productive partnerships to enhance your leadership skills.

If you want to become an effective leader and communicator, it's important to become more sensitive not only to the body language and nonverbal cues of others, but also to your own. Through better awareness of the way we communicate we can increase our value and become more effective leaders who inspire, motivate and build others up.

Talk Contents

1. The Basis of Good Communication
 - Being Observant • Open mindedness • Personal Attitude • Build Trust • Non judgmental
2. Non Verbal Communication
 - It's HOW you say it • 6 Forms of Non Verbal Communications • Effective Listening • Empathy
3. Energising your Communication
 - Enthusiasm • Encouragement • Preserving self esteem • Building up others – Effective Coaching • Giving positive feedback

SPEAKER BIODATA

Wesley Khaw is a Mechanical Engineering (Hons) degree graduate from the University of Surrey (UK) in 1978. He started his career in 1979 at Singapore Airlines but soon after, he joined Hitachi Consumer Products (M) Sdn. Bhd. as a Production Engineer and served there for about 30 years. For all his immense contribution to his company, he was appointed to the position of Executive Director in 2001 and a member of its Associated Company's Group Board of Directors, a first for a Malaysian employee.

At Hitachi, he headed a Sales and Marketing team to successfully build up its electronic key component sales into a RM 400m /year business, exporting its products to more than 50 countries to become a top 5 supplier in the world.

Due to his senior position in the company, Wesley wears many hats, viewing issues from a widened company perspective, from Procurement to Sales, from Production to Financial systems, and particularly from an HR perspective where he played a leading role in Industrial Relations in a unionized environment. He has also deep experiences in the implementation of drastic management restructuring exercises. For this reason, from his early days in the company, he had already been operating from a top management platform.

In the course of his duties, Wesley was very much engaged with influential business leaders from around the world, and this has given him a rare insight to the workings of the minds, mentality and approach to business of these multi-national leaders. Because of his keen observation, and sometimes humorous approach, he is able to effectively share his vast knowledge of human behavior and how people are motivated to perform better.

Wesley has already successfully conducted and facilitated training in more than 35 public, private and multi-national organisations in Malaysia, Brunei and Singapore, helping thousands of people to better themselves.

Ir. Siew Yaw Jen
Chairman
Highway and Transportation Engineering Technical Division, IEM

ANNOUNCEMENTS TO NOTE:

- Preferential admission to talk shall be accorded to IEM members (**pre-registration and online registration are NOT required**).
- **Non members** may also attend the talk but will need to pay a registration fee of **RM50** and an administrative fee of **RM15**. GST is inclusive.
- Members of affiliated organisations upon producing their membership cards will be exempted from paying registration fee. Administrative fee is nevertheless applicable.
- Limited seats are available on a "first come first served" basis (maximum 100 participants).
- IEM members are reminded to produce membership cards for confirmation of attendance (CPD purpose) failing which a fee of RM25 will be imposed. GST inclusive.

ADMINISTRATIVE FEE

- Kindly be informed that an administrative fee of **RM15** is payable for talks organized by IEM. GST is inclusive.
- The fee would be used to cover overhead costs, building maintenance expenses as well as contribute to Wisma IEM Building Fund.
- All contributions will be deeply appreciated by IEM.
- Student Members are however exempted.

PERSONAL DATA PROTECTION ACT

I have read and understood the IEM's Personal Data Protection Notice published on IEM's website at <http://www.myiem.org.my> and I agree to IEM's use and processing of my personal data as set out in the said notice.

CPD HOURS CONFIRMATION

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Membership No:

Signature: